

Reconciliation Form

Start by balancing your existing account. Use the worksheet below to balance your checkbook register with the current checking account balance shown on your most recent bank statement for your old account.

Your Current Balance on your old checking account statement \$ _____

List Deposits that do not appear on your statement
 (include interest earned, ATM deposits and direct deposits)

+ _____
 + _____
 + _____

Total Current Balance Plus Un-posted Deposits \$ _____

List outstanding checks, transfers or withdrawals that do not
 appear on your statement (include any debit card purchases, ATM
 withdrawals, automatic debits, and any other fees and bank charges)

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Total Current Balance Plus Un-posted Deposits Less Outstanding
 Checks (This figure should match your checkbook register for the
 account you are closing.) \$ _____